

ECPL Quick Step Guide – Workbench | Forums



- Go to <https://www.EClearningIL.org> and click "**WORKBENCH**" on the upper right-hand corner of the Homepage.
 - click on "**Register today!**"
 - scroll down to "**Create an account**"
 - add your **email address** and add **Username**
(We recommend you use your **first** and **last name** as your username)
 - add **First Name, Last Name, Program/District, Position, City/State**, and answer the three questions before you click "**Create new account**"
- Now you have registered for Workbench access. An ECPL **website administrator will confirm your registration** and give you **access**. You will **receive an email**;
"Username, Thank you for registering at EC Learning IL. Your application for an account is currently pending approval. Once it has been approved, you will receive another email containing information about how to log in, set your password, and other details."
- Once you setup your password using the link from the email, you will have access to the Workbench area where you can:
 - participate in **Forums** that interest you
 - search **Resources**; find recorded webinars, helpful websites, forms, view videos, articles, and books
 - search the upcoming **Workshops/Webinars**
 - visit the **My Account** section and keep your bio current
- When in the **Forums** area, keep current on upcoming events, workshops and webinars in the **ECPL Announcements** area. If you have any questions navigating through the **Workbench | Forum** area take a look at the **Forum FAQ's** area as well.